

CSSG Minutes 6/10/22

Welcome, Introductions and Apologies

Present: Ange McManus, Carla Pattinson, Rachel Lowthian, Dawn Medd, Jenny Glassford, Kerry Taylor, Jonathan Harvey, Charlotte Pott, Diane Duguid, Vicky Tiffin.

Apologies Lynsey Taylor, Ruth Evans, Lindsey Gillett

Declarations of Interest

None at this meeting.

Minutes of Previous Meeting

Approved.

PREVIOUS ACTIONS:

- Recycling –20/21 payments were due to be £558.22 in total, slight discrepancy with what was paid c£36 – await next bank statement. (LT to check next bank statement)
- Banner – taken away when gates taken to be repaired. (JH to chase gate company)
- Tea towels. 4-5 weeks for printing. Countryside Art agreed as supplier c£2.34 for 100, sell £5 (CP talk to JH re obtaining children's pictures and check Countryside Art are still cheapest)
- Jubilee bench and picnic bench delivered – recycled plastic from Solway Recycling. There was some rough edging, could warm with hair dryer and rub it down and engraving slightly mottled, can paint inside engraving. (AM – silver paint on engraving, try hairdryer to deal with rough edging, arrange repayment to school)
- CCLA account closure – completed
- Insurance – completed
- Pudding night planning – in agenda below
- Big Breakfast potential with church – happened without CSSG
- Promote CSSG to new parents – AM handed out leaflets, handing out personally more effective

Christmas 2022:

- **Christmas Cards** – JH progress (sold to us £5 for 12, sell for £6.50)
- **Pantomime** – booked to come to school, same company as last year, Aladdin c£645, to be paid by CSSG
- **Christmas Books** – handed out at school Xmas party from Santa, (RE and DM to organise).
- **Christmas Community Gathering** – Sunday 27th November 1-4pm (AM to lead). Stalls £10/table – aim 15. Mince pies and mulled wine. Carols. CP manage stall holders. Add to Parish News (AM)
- **Hamper** – at above (AM)

Pudding night – do 2023

Card reader – DD investigate

Promotion of CSSG to parents - AM handed out leaflets, handing out personally more effective

- **Reception / new parents** – AM done

- **Social media** – now use School Facebook, load Xmas poster once done (AM)
- **Newsletter** – termly (RE)

100 Club Number – 16 spare. (JG to take this on from AM)

Recycling Centre – covered above, Recycling rota (JG to take this on from AM and refresh list of volunteers)

Any Other Business

- Trips – offer £200 to each class (Class 3 going to Tullie House). Class 1 and 2 to decide on trips (JH)
- Bank responsibilities – move to DM, LT and JH continue. Move statements to LT address.
- Charity commission – update contact details (AM and RL)
- Easy Fundraising / Amazon Smile (AM do flyer for parents, KT to do admin)
- [Persimmon Homes Community Champions](#) – potential funding source (RL)
- Calthwaite play area lease ends 2024 – need new tenant

Date of next meeting Wednesday 2nd November 7pm at school

ACTIONS:

- Recycling –20/21 payments – LT to check next bank statement to see if outstanding amount paid
- Banner - JH to chase gate company
- Tea towels - CP talk to JH re obtaining children's pictures and check Countryside Art are still cheapest
- Jubilee bench and picnic bench damage - AM – silver paint on engraving, try hairdryer to deal with rough edging, arrange repayment to school
- Christmas Cards – JH
- Pantomime – pay c£645 to school for it - LT
- Christmas Books – RE and DM to organise
- Christmas Community Gathering – Sunday 27th November 1-4pm (AM to lead). Stalls £10/table – aim 15 (CP). Mince pies and mulled wine (TBC). Carols (JH) Add to Parish News (AM). Hamper (AM). Poster to School Facebook page (AM).
- Card reader - DD
- Newsletter - RE
- Pay school trips for each class - LT
- Bank responsibilities – move to DM, LT and JH continue. Move statements to LT address.
- Charity commission – update contact details - AM and RL
- Easy Fundraising / Amazon Smile - AM do flyer for parents, KT to do admin going forward
- [Persimmon Homes Community Champions](#) – potential funding source - RL